



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

21 July 2025

DIVISION MEMORANDUM

No. **483** s. 2025

**REITERATION ON STRENGTHENING THE SCHOOL GOVERNANCE
COUNCIL (SGC) FOR SY 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Program Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

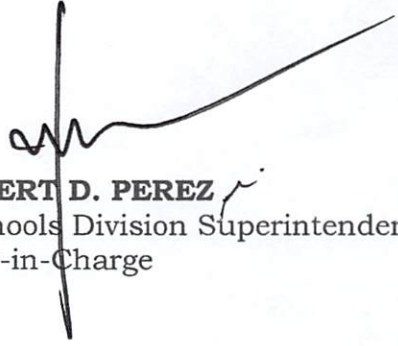
1. Relative to **DepEd Order No. 26, s. 2022**, titled **Implementing Guidelines on the Establishment of School Governance Council** which mandates all public schools to establish their respective SGCs to strengthen the role of school stakeholders as partners in providing learners accessible and quality education upholding children's rights and promoting respect and well-being in the learning environment to ensure effective education service delivery, this Office reminds all School Heads to strengthen the implementation of SGC.
2. To strengthen the implementation of SGCs, the Bureau of Human Resource and Organization Development-School Effectiveness Division (BHROD-SED) has developed the **SGC To-Do Calendar**. This tool serves as a practical guide for building and sustaining a functional SGC. It helps councils stay organized, aligned with the school's goals, and focused on continuous improvement. To access the SGC-To-Do Calendar, it can be downloaded from the following links:
 - a. For Schools with no existing SGC: tinyurl.com/SGCCalendar1
 - b. For Schools with existing SGC: tinyurl.com/SGCCalendar2
3. All SGC materials and templates can be accessed through the following link: <https://tinyurl.com/taysgc>.
4. All schools are requested to submit the updated official list of SGC members and the organizational structure via this link <https://tinyurl.com/SGCSY2025> on or **before August 15, 2025**.
5. To ensure the effective implementation of the SGC, School Heads shall submit an action plan via this link <https://tinyurl.com/actionplansgc2025> on or before **August 15, 2025**. The uploaded action plan will serve as the basis for monitoring SGC implementation in the school. Likewise, SGC meeting minutes and accomplishment reports for other related activities shall also be uploaded on the same google drive.

6. For further queries and clarification, you may contact Maria Corazon A. Borbon at 09175071780 [or maria.borbon@deped.gov.ph](mailto:maria.borbon@deped.gov.ph).
7. Immediate dissemination of this memorandum is desired.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:


HERBERT D. PEREZ
Assistant Schools Division Superintendent
Officer-in-Charge

Encl.: None

Reference: DepEd Oder No.26 s. 2022

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES
SGC
ORGANIZATIONS
SCHOOL

SGOD – reiteration on strengthening school governance council (sgc) for sy 2025-2026
RECC1OEB-001294/ July 18, 2025